



**Missing  
Children  
Europe**

(Grant number [101140569](#))



**Missing  
Children  
Europe**

**Third-party Financial Support for  
Missing Children Europe's Member Organisations  
March 2024**

**Call for proposals to prevent all forms of violence and abuse that can lead to  
or result from children going missing, and to promote children's right to  
freedom from violence.**





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## 1. Introduction

This is a call for proposals targeted to members of Missing Children Europe based in an EU Member State. Such organisations may apply for Third Party Financial Support under Missing Children Europe's 2024 Operating Grant.

This call for proposals for Third Party Financial Support is in the field of prevention of all forms of violence or abuse which may lead to or result from children going missing.

The call will be managed by Missing Children Europe in accordance with the regulations laid out in the EC funding call titled "CERV 2023-OG-SGA – Operating grants to framework partners active in the area of Union values" on Financial Support for Third Parties.

We invite you **to read the full call document carefully.**

## 2. Scope of this call for proposals for Thirty-Party Support

The overall objective of this call is to support Missing Children Europe's member organizations to prevention of all forms of violence or abuse which may lead to or result from children going missing.

Missing Children Europe will select projects which best align with the objectives of this call and the values of Missing Children Europe, and which can demonstrate sustainable and long-term impact of their activities at national and European level.

## 3. Themes and specific objectives

Members may apply to one or more of the following themes:

### 1. Awareness raising of 116000 hotlines

Proposals should include an assessment of the current level of national public awareness of the 116000 hotlines in their country. This can be done through an online survey or in any other preferred way. After the assessment, relevant campaign activities to increase awareness and reach should be completed.

A baseline survey before campaign activities must be completed to measure national awareness of the hotline. A survey must also be completed after the activities to measure the impact of the project.

### 2. Advocacy

Proposals should include one of the following activities:

1. a mapping of national legal and policy frameworks regarding prevention, reporting and responses to missing children. The mapping template will be provided by Missing Children Europe.
2. the development of national advocacy strategies in coordination with EU level advocacy
3. implementations of coordinated and effective advocacy activities.



These activities must be completed in the order presented above. If you completed the mapping in 2023, you may complete the next step.

### **3. Accessibility**

Proposals addressing this theme should include the identification of activities or tools that can be developed to improve accessibility of the hotlines' services for children with disabilities or children who may not easily have access to phone calls.

Missing Children Europe has an accreditation tool for quality control of the hotlines, however the tool does not have a specific criterion on access to the hotlines. Therefore, MCE will seek a consultant to complete 1) desk research on the characteristics and standards of an access criterion, and 2) facilitate a workshop to present the findings to our member network. The findings will set the ground work for national organisations to identify activities or tools that they can develop.

### **4. Activities that can be funded under each theme**

#### **Awareness raising campaign activities that can be funded:**

- Videos
- Visuals
- Social media campaigns
- Live/online events
- Promotional material
- TV/public space/radio dissemination

Campaign activities may be developed with the support of external communication professionals/agencies and/or influencers.

The maximum budget for awareness raising activities is 10.000 EUR per applicant.

Member organisations who do not run a 116000 hotline can only apply to this call with the written support of the national entity running the 116000 hotline.

#### **Advocacy activities**

- Mapping legislative and policy frameworks of prevention and response for missing children at a national level
- Design, development, and implementation of an advocacy strategy
- Implementation of advocacy activities (not a priority for 2023 but can be included if the activities above have been completed as part of the project and if it fits within the budget)

The mapping should be comprehensive and cover all categories of missing children (e.g. parental abductions, children who run away, children in migration, etc.). The mapping template and instructions will be provided by Missing Children Europe.

The maximum budget for advocacy activities is 10.000 EUR per applicant.



In countries where there is more than one member, members are encouraged to submit a joint proposal, in which each member can submit activities for 10.000 EUR per member.

#### **Accessibility activities**

- Easy-to-read websites/webpages/information
- Chat platforms
- Video platforms/tools
- Text-to-speech
- Other tools that facilitate accessibility to the hotlines

The activities/tools chosen should be based on the desk research conducted by the external consultant (hired by MCE) who will identify the characteristics and standards for better access to the hotlines.

The maximum budget for advocacy activities is 10.000 EUR per applicant.

Member organisations who do not run a 116000 hotline can only apply to this call with the written support of the national entity running the 116000 hotline.

#### **4. Expected impact/results**

Member organisations who receive funding should be able to demonstrate that they have achieved one or more of the following objectives:

- Increased their involvement in policy and decision-making processes with local, regional, and national governments.
- Increased their capacity to promote policies that reduce the risk of violence and missing for all children.
- Strengthen their capacity to protect and promote EU rights and values, as well as children's right to freedom from violence.
- Increased public awareness of the 116000 hotlines, their pan-European reporting mechanisms, and their services.
- Improve accessibility of the hotlines to all children, regardless of disability and background.
- Improved reporting of and responses to children going missing.
- Better developed their advocacy and watchdog role.

#### **5. Child participation and safeguarding**

Projects should respect every child's right to participation. Therefore, we encourage both child and youth participation in activities.

For projects that include child and/or youth participation, applicants should include their child protection policies and define the measures in place to safeguarding children and young people from harm throughout their activities. Child participation is integrated in the award criterion.



## 6. Ethics and EU values

Applicants must demonstrate in their proposal how their projects promote gender equality, non-discrimination, and safe and meaningful child participation (should you chose to work with children and youth). Applicants must adhere to the ethical principles and EU values in Article 2 of the Treaty on the European Union and Article 21 of the EU Charter of Fundamental Rights.

## 7. Timetable and deadlines

Indicative timetable and deadlines	
<u>Call opening</u>	26 January 2024
<u>Deadline for applications</u>	26 March 2024
<u>Evaluation and results</u>	1 <sup>st</sup> April 2024
<u>DoH signature and project set-up</u>	Week 1 April 2024
<u>Project duration</u>	April 2024 – December 2024

## 8. Financial support to third parties

- The maximum amount of budget for Financial Support to Third Parties in Missing Children Europe’s membership is 300.000 EUR.
- **The maximum amount of financial support per applicant is 10.000 EUR per activity. A maximum of three activities can be funded per applicant, 1 from each theme, so there is a maximum of 30.000 EUR per applicant.**

For the awareness raising and the accessibility themes, member organisations who do not run a 116000 hotline can in principle not apply under this theme, but if they wish to do so, this must be in partnership with, and with the written support of the national entity running the 116000 hotline.

For advocacy, this will be the mapping and advocacy strategy, if a mapping already exists, funding will be available for development and implementation of an advocacy strategy. In countries where Missing Children Europe has more than one member, members are encouraged to submit a joint proposal, in which each member can submit activities for 10.000 EUR.

A 20% co-funding rate applies to all Operating Grant activities. This means that all applicants are expected to **contribute 20% co-funding** from their own (non-EU) funds.

## 9. Admissibility and documents

Documents that applicants are required to submit as part of the application include:

- Standard Proposal Form completed with a detailed breakdown of the budget in the proposal based on actual costs and the workplan.
- Proof of payment of Missing Children Europe’s membership fee for the past 5 years.





- Audited annual accounts of previous year. If you have paid the membership fee in the past 5 years, you will have already submitted these accounts for the calculation of the membership fee, and you do not need to submit them again. In that case, the committee will review the accounts we have on file to determine the financial status and stability of the organization, its capacity for funding activities, and ability to bring in co-financing of 20%.

## 10. Eligibility for funding

Only member organisations based in an EU Member State of the European Union (including overseas countries and territories) are eligible to apply for re-granting.

- Be a legal entity, non-profit organisation.
- **Natural persons are not eligible** (with the exception of self-employed persons, i.e. sole traders, where the company does not have legal personality separate from that of the natural person).
  - Third parties (member organisations) **cannot** be affiliated entity(ies) (of the framework partner) or associated partners or sub-contractors.
- **All full and applicant members** are eligible to apply (full list available at <https://missingchildreneurope.eu/about-us/#members>).
  - The applicant must have **paid its membership fees to Missing Children Europe in full** and in a timely manner **in the past five years**.

The applicant must also be able to **demonstrate sufficient resources and capacity** to successfully implement the chosen activities in the timeframe set out. The applicant can show their capacity in the Standard Proposal Form.

## 11. Outside resources

Applicants may work with external agencies or other local or national organisations if it supports the achievement of specific objectives, however **activities must be implemented by the applicant**. For example, hiring a communication agency for the development of visuals or working with a local organisation for increased dissemination of an activity is acceptable.

## 12. Evaluation and award procedure

The Regranting management and **evaluation committee** will be composed of Missing Children Europe's relevant staff members (Secretary General, Senior Finance Officer, and Senior Programmes Manager) 1-3 Board Members who do not have a conflict of interest (President and Board Members whose national organisations are not eligible or did not apply to the call).

The committee will evaluate each application **against the award criteria** laid out below. Each proposal will be assigned a score from 42-60 points. Awarding of grants will start with the project with the highest score. This project will be funded up to a maximum of 10K per activity. Funds will then be awarded to the next highest ranked project and so forth until the budget of 300K is depleted or a project does not reach the passing grade.



Award criteria:

- **Relevance:** Is it in line with the call’s objectives and MCE’s strategic objectives, in particular related to hotlines and advocacy?
- **Quality:** Are the outputs clear and feasible? Is the methodology solid and are needs, objectives, activities, and results well connected? Are chosen activities in line with the organisation’s expertise and capacities? Is gender mainstreaming well-integrated?
- **Demonstrated need:** Is the need for funding of the chosen activities well demonstrated and supported?
- **Impact:** Is the impact clearly measurable and defined? Is the organisation’s capacity to achieve such impact well proven? Are the actions chosen the most suited to achieve the desired impact?
- **Innovation:** How original is the proposal? Is the innovation transfer feasible?
- **Gender Analysis:** does the project take into account and collect gender sensitive data, does it analyse the problem it wants to solve in view of gender, does it improve equity among genders, does it pay attention to gender balance at all levels of implementation. etc.
- **Participation:** will children and other relevant stakeholders be involved in the activity to ensure the activity will meet their needs?

<b>Award criteria</b>	<b>Minimum pass score</b>	<b>Maximum pass score</b>
<u>Relevance</u>	7	10
<u>Quality</u>	7	10
<u>Demonstrated need</u>	7	10
<u>Impact</u>	7	10
<u>Innovation</u>	7	10
<u>Participation</u>	7	10
<b><u>Overall (pass) score</u></b>	<b><u>42</u></b>	<b><u>60</u></b>

### 13. Risk management

Applicants who will be awarded funding, will be asked to sign a Standard Agreement form and a Declarations of Honor (DoH) expressing their commitment to EU values, confirming there have been no irregularities or fraud, and that there are no conflicting interests. This DoH will also state that any breaches or irregularities by a third party may make them liable to the cancellation of funding.

### 14. Practical and financial set-up for third-party re-granting

All applicants will be informed of the evaluation decision after which the results will be published on Missing Children Europe’s website in April 2024. All applicants who have been awarded funding will be contacted individually to sign a Standard Agreement form and a Declaration of Honor (DoH). Upon completion of all legal and practical steps, the applicant may begin the project as soon as they wish.







### 15. Granting and monitoring of funds

Missing Children Europe will pay the full amount upfront once the Standard Agreement and the DOH had been signed by both parties.

The budget categories in a proposal should include:

Personnel costs
Subcontracting
Travel
Accommodation
Subsistence
Equipment
Other goods works and services

### 16. Reporting

A mid-term project meeting will be held where members are expected to present their progress to-date.

A Standard Reporting Form will be provided that members must complete at the end of their projects. All members must present proof of payments made, such as pay-slips, timesheets, original supporting invoices, contracts, and other proof of payments etc. Only costs incurred during the project lifespan can be considered eligible.

All final reports will be due at the end of December 2024.

### 17. Submitting a proposal

The call will be published on our website on the 26 January 2024 and will remain open until 26 March 2024.

Please use the Standard Proposal Form attached with this call to complete an application.

Once your application is ready, you may submit it to Missing Children Europe's Senior Programmes Manager at [eugenia.miyashita@missingchildreneurope.eu](mailto:eugenia.miyashita@missingchildreneurope.eu). You will receive a confirmation email to acknowledge receipt of your application.